

Individual Student Problem-Solving Agenda

Step 1: DEFINE THE PROBLEM Question: What is the problem?		Step 2: ANALYZE THE PROBLEM (& GENERATE HYPOTHESIS) Question: Why is the problem situation occurring?		Step 3: SET GOAL Question: How much change is expected and by when?	
1. List Concerns 2. Identify Priority Concern 3. Define the problem by describing the mismatch between actual (baseline) data and desired situation (performance standard).		1. Problem Analysis Information: 2. Develop Hypothesis regarding factors related directly to the problem situation and intervention planning. <i>Currently (student's baseline performance) because (observable, measurable explanation for student's performance mismatch).</i> <i>If we (specific instructional intervention to address mismatch) then (anticipated change toward meeting the standard).</i>		1. Goal (What is the expected change toward meeting performance standard?) <i>(Student's name) will (describe goal) by (date).</i>	
Step 4: PLAN THE INTERVENTION Question: What will be done to reach the goal(s) & how will progress toward goal(s) be measured?				Step 5: EVALUATE THE INTERVENTION Question: Did we implement the plan as described and is the intervention working? What are our next steps?	
1. What Steps & Strategies of the Intervention Plan Describe how implementation of the plan will be monitored. (Include decision rules) Consider needed training/support for plan implementation.	2. Who Names of person(s) responsible for each action or activity in the What column.	3. When Specific dates by when each action or activity in the What column will occur.	4. Resources & Budget Materials needed to implement the plan and costs.	1. Evidence of Implementation Documentation that the plan was implemented as intended.	2. Outcomes & Decision Summary Provide data to indicate progress toward goal (attach graph or summarize). Data indicate needed next step(s): <input type="checkbox"/> Goal met – begin fading intervention* <input type="checkbox"/> Goal met – set more challenging goal* <input type="checkbox"/> Address next prioritized concern <input type="checkbox"/> Goal not met – continue intervention* <input type="checkbox"/> Goal not met – modify intervention* <input type="checkbox"/> Goal not met – intensify intervention* Summarize Next Steps * Indicate new intervention phase on graph